



## **EuroHPC JOINT UNDERTAKING**

### **DECISION OF THE RESEARCH AND INNOVATION ADVISORY GROUP OF THE EUROHPC JOINT UNDERTAKING N° 1/2022**

#### **Adopting its Rules of Procedure**

Having regard to Council Regulation (EU) 2021/1173 of 13 July 2021 on establishing the European High Performance Computing Joint Undertaking and repealing Regulation (EU) 2018/1488 , (hereinafter, “the Regulation”),

Having regard to the Statutes of the European High Performance Computing Joint Undertaking annexed to the Regulation (thereinafter "Statutes") and in particular to Articles 10, 11 and 13 of the Statutes defining the composition, the functioning and tasks of the Research and Innovation Advisory Group (hereinafter "RIAG"), respectively,

Having regard to Decision of the Governing Board of the EuroHPC Joint Undertaking No 4/2022 on the appointment of the members of the Research and Innovation Advisory Group,

Having regard to Decision of the Governing Board of the EuroHPC Joint Undertaking No 23/2021 approving the amendment of Decision 5/2018 on the Criteria and Selection Process for the Composition of the Research and Innovation Advisory Group

Having regard to the endorsement of the Statutes by the European Technology Platform for High Performance Computing (ETP4HPC) Association, by the Data, AI and Robotics (DAIRO) and by the European Quantum Industry Consortium (QuIC) (herein " Private Members"),

Has adopted the following Rules of procedure:

#### **Article 1**

##### *Composition*

1. The RIAG shall consist of no more than twelve members, whereof no more than six shall be appointed by the Private Members – the ETP4HPC and DAIRO Associations and the QuIC Consortium, and no more than six shall be appointed by the Governing Board.
2. Members of the RIAG are appointed for a period of two years. They may be re-appointed once.

3. The Governing Board has established the specific criteria and selection process for the Members it appoints.
4. The Private Members have established the specific criteria and selection process for the Members they appoint, defining the number of Members each association may appoint in the six Members of the Private Members taking into account their commitments to the Joint Undertaking and their respective financial contributions.
5. In the case additional associations join, the membership arrangement between the Private Members will be updated accordingly, taking into account their commitments to the Joint Undertaking and their respective financial contributions.
6. The names and functions or posts of the RIAG Members shall be published on the EuroHPC Joint Undertaking website.
7. The appointments, substitutions, removals or resignations of Members of the RIAG should be communicated to the Executive Director and the Governing Board Chair in writing. Once a RIAG Chair has been appointed he/she should also be informed for any subsequent changes during his/her Chairmanship. The notice shall indicate the date on which the appointment, substitution or removal takes effect. In case of absence of such information in the notice, the effective date shall be the date on which the notice is received by the Executive Director.
8. Efforts shall be made by the RIAG Members to ensure adequate level of representation and continuity at RIAG meetings.
9. When vacancies arise on the side of the Private Members, the affected association shall invite a new Member to the RIAG. When vacancies arise on the side of the Members appointed by the Governing Board, the latter shall decide on the new person to appoint to the RIAG without undue delay.
10. Members participating in the RIAG commit themselves to discuss the questions put forward and provide advice in their relevant fields of expertise to the best of their ability and in the best interest of the EuroHPC Joint Undertaking.
11. The RIAG may appoint working groups where necessary under the overall coordination of one or more of its Members.

## Article 2

### *Tasks of the Research and Innovation Advisory Group*

According to the Article 13 of the Statutes, the RIAG shall carry out the following tasks:

1. The Research and Innovation Advisory Group shall:

- a) draw up its contribution to the draft multiannual strategic programme in relation to research and innovation activities referred to in Article 18(1) of these Statutes and review it regularly in accordance with the evolution of the scientific and industrial demand;
  - b) organise public consultations open to all public and private stakeholders having an interest in the fields of High Performance Computing and quantum computing to inform them about, and collect feedback on, the draft multiannual strategic programme and the related draft activities of the research and innovation work programme for a given year.
2. The contribution to the draft multiannual strategic programme referred to in paragraph 1 shall include:
- a) the strategic research and innovation agenda identifying the research and innovation priorities for the development and uptake of technologies and end-user applications for High Performance Computing across different application areas, in order to support the development of an integrated High Performance Computing, quantum computing and data ecosystem in the Union, to increase the Union's resilience and to help create new markets and societal applications and measures to promote the development and uptake of European technology;
  - b) potential international cooperation activities in research and innovation that add value and are of mutual interest;
  - c) training and education priorities for addressing key competences and the skills gap in High Performance Computing and quantum computing technologies and applications, in particular for industry.

### Article 3

#### *Chair and Vice-Chair*

1. The RIAG shall elect its Chair and Vice-Chair from among its Members.
2. The Chair and Vice-Chair shall be elected for a period of two year. They may be re-elected once.
3. Elections shall take place at the first RIAG meeting of each 2-year term. For the first Chair and Vice-Chair elections should take place at the following meeting of the RIAG after the RIAG adopted its Rules of Procedure, unless otherwise decided. Until the (first) Chair is elected the Executive Director shall act as Interim Chair.
4. The outgoing Chair shall remain on duty until a new Chair is elected, except if he/she ceases to be a RIAG Member in which case the Vice-Chair shall take the place of the Chair as provided in paragraph 6. If the Vice-Chair also ceases to be a RIAG Member, until the Chair is elected, the Executive Director shall act as Interim Chair.

5. The Chair and Vice-Chair shall be elected by secret ballot and in writing.

The election for the Chair and the Vice-Chairs shall be held separately.

The Secretariat shall be notified of those wishing to stand as candidates at least five (5) working days before the meeting. The Secretariat shall present the list of proposed candidates to the RIAG. All supporting documents, including short curriculum vitae, should be sent to RIAG Members before the vote.

The candidates must, prior to the vote, declare that they are prepared to accept the post of Chair or Vice-Chair.

The candidate receiving the majority of the votes from the Members of RIAG shall be elected. If none of the candidates receives an absolute majority, a second ballot shall be held between the two candidates with the highest individual totals of votes in the first ballot. The procedure shall be repeated until one candidate obtains the majority of the votes of the Members of the RIAG. Candidates may withdraw their candidature at any time during the procedure. Where there is, or remains a single candidate, that candidate shall be elected provided that they receive the majority of votes cast.

6. The Chairmanship and Vice-Chairmanship shall rotate between the Members appointed by the Private Members and the Members appointed by the Governing Board. The Chair and the Vice-Chair shall not come both from either the Members appointed by the Private Members or the Members appointed by the Governing Board. The first Chair will be elected between the Members appointed by the Private Members and the first Vice-Chair will be elected between the Members appointed by the Governing Board.
7. In cases where the Chair is unable to fulfil his/her function, the Vice-Chair shall act as the Chair instead.
8. The Chair may resign by notifying his/her resignation to the Executive Director, and the Governing Board Chair in writing. The Vice-Chair should also be informed. Until a new Chair is elected, the Vice-Chair shall act as interim chair.
9. The Vice-Chair may resign by notifying his/her resignation to the Chair, the Executive Director and the Governing Board Chair in writing.
10. If the office of the Chair or Vice-Chair falls vacant, the Vice-Chair or Chair, as appropriate, shall initiate no later than within three (3) months the procedure for electing a successor, if need be, by organising an extraordinary meeting. The representative then elected shall serve as Chair or Vice-Chair for the remainder of his/her predecessor's term.
11. In exceptional conditions, in the absence of both the Chair and Vice-Chair, the oldest in age Board Member present shall act as Interim Chair.

12. Upon request from at least 50% of the RIAG Members, a vote can be held on the removal of the Chair and/or the Vice-Chair from office. The Executive Director shall chair this proceeding and organise the vote according to the procedure set in Article 8.

#### Article 4

##### *Tasks of Chair*

The Chair tasks consist of:

- a) Chairing the meetings and moderating the discussions of the RIAG, including inter alia, the following tasks:
  - declare the opening and closing of each meeting;
  - direct the discussions and sum them up;
  - ensure the observance of these Rules;
  - grant or withdraw the right to speak;
  - put proposals to the vote and announce decisions;
  - ensure before each vote that a quorum is present.
- b) Reviewing the agenda of each meeting drawn-up by the Executive Director;
- c) Collecting the contributions, reporting and providing the consolidated advice of the RIAG to the Executive Director for the consideration of the Governing Board;
- d) Representing the RIAG at external meetings and events;
- e) The Chair and/ or the Vice-Chair of the RIAG shall have the right, whenever issues falling within his/her/their tasks are discussed, to attend meetings of the Governing Board as observer(s) and take part in its deliberations, but shall have no voting rights.

#### Article 5

##### *Attendance at meetings*

1. The RIAG shall hold its ordinary meetings at least twice a year.
2. The RIAG Members shall attend all meetings.
3. If a RIAG Member is not able to participate to a meeting, he/she may eventually delegate another RIAG Member to represent him/her. A prior written notification (by means of a letter or e-mail or any other means of electronic communication) shall be submitted to the Chair in that regard no later than the day before the date of the meeting.

4. If a RIAG Member is not able to physically attend a meeting, he/she may participate by means of audio or video conference, by informing the Chair and the Secretariat no later than the day before the date of the meeting.
5. The Executive Director shall convene the RIAG meetings following consultation with the Chair by sending a written notice (by means of a letter or e-mail or any other means of electronic communication), accompanied by the provisional agenda to each RIAG Member no later than twenty (20) calendar days before each meeting.
6. In addition to the RIAG Members, the RIAG meeting may be attended by:
  - The Executive Director or his/her representative
  - The Chair of the Governing Board or his/her representative
  - The experts in the reserve list of the RIAG Members appointed by the Governing Board as observers and those in the reserve list of the RIAG Members appointed by the Private Members as observers
  - Staff of the EuroHPC Joint Undertaking ensuring the secretariat of the RIAG
7. The Chair may also invite external participants, such as the Members of the Governing Board, of other EuroHPC bodies or RIAG working groups, or other scientific experts, to take part as observers in the deliberations of the RIAG. These invitations shall be limited to duly justified cases, for instance if the presence of the above-mentioned participants is relevant to a specific item on the agenda.
8. The invited participants referred to in paragraph 7 and other attendees to the RIAG meetings referred to in paragraph 6 shall be able to participate in the deliberations but shall have no voting rights.
9. Extraordinary meetings may be convened upon request to the Chair by the Governing Board and with the agreement of the Executive Director.
10. When an extraordinary meeting is requested, the Executive Director following consultation with the Chair shall convene the meeting by sending a written notice (by means of a letter or e-mail or other means of electronic communication), accompanied by the provisional agenda and the relevant documents for decision-making within twenty (20) calendar days from the date of receipt of the request. In case of urgency, some documents may be forwarded to the RIAG Members and the relevant observers at a shorter notice, but not less than two (2) working days.
11. Meetings shall normally take place in Luxembourg at the seat of the EuroHPC Joint Undertaking.

12. The RIAG meetings may take place by audio conference, video conference or other means of communication with the exception of the meetings where the election or removal of a Chair or a Vice-Chair from office is discussed.

## Article 6

### *Agenda*

1. The provisional agenda for each meeting shall be drawn up by the Executive Director in consultation with the Chair.
2. The agenda shall be adopted at the beginning of each meeting.
3. With the agreement of the Chair, urgent questions may be added to the agenda at any time during the meeting. However, decisions on items that were not included in the provisional agenda circulated to the RIAG Members shall be subject to a written procedure in accordance to Article 9 of the present, unless otherwise decided at the meeting in duly justified cases. Items on the agenda may be deleted or carried over to a subsequent meeting.

## Article 7

### *Quorum*

To ensure the quality of the discussion and the involvement of the RIAG Members, at least 50% of the total number of RIAG Members shall constitute the quorum necessary for the meeting to be valid provided that both the private and governing board Members are represented by a minimum of 50% each.

## Article 8

### *Voting*

1. Each Member shall have one vote. All votes shall be equal.
2. RIAG will work together in the spirit of collaboration and for the benefit of all stakeholders. The RIAG Members shall use their best efforts to achieve consensus. Failing consensus, the RIAG shall adopt its opinions by a two-third majority of the Members present and voting. Abstentions shall not count as a vote.
3. A RIAG Member may delegate another RIAG Member the right to vote on his behalf, provided that the latter submits to the Chair the power of attorney given to him/her explicitly stating whether this mandate covers all decision items in the agenda.
4. At each meeting of the RIAG, an attendance list shall be drawn up.
5. The votes shall be cast by show of hands unless a secret ballot is requested by at least one third of voting Members present. The Chair shall count the votes cast. A secret ballot shall

be used when electing or removing a Chair or a Vice-Chair from office in accordance with the process provided for in Article 3 (3) (4) of the present rules.

6. Each opinion adopted by the RIAG as well as the record of votes (if applicable) shall be recorded in the minutes. Upon request by a RIAG Member, a statement of his/her views may be entered in the minutes together with the final decision, opinion and/or recommendation adopted.

## Article 9

### *Written procedure*

1. Between two RIAG meetings, decisions or opinions may be obtained by written procedure.
2. The Executive Director, following consultation with the Chair, shall send the proposal and all relevant supporting material on which they have to decide in written (by means of a letter or e-mail or any other means of electronic communication) to all RIAG Members, identifying a deadline for replies, which shall not be less than fifteen (15) calendar days. In duly justified cases of urgency, a shorter deadline may be set, but not less than five (5) calendar days. The tacit acceptance principle is applied after that period. The proposal shall be considered adopted if it receives the agreement (explicit or tacit) of at least two thirds of the RIAG Members.
3. A proposal for an opinion to be taken by written procedure shall not be subject to amendments; it shall be approved or rejected in its entirety. If a proposal is rejected, it may be included in the agenda of the next RIAG meeting at the request of at least one third of the RIAG Members.
4. The result of the written procedure shall be notified to the RIAG Members from the Executive Director no later than ten (10) calendar days after the deadline for replies to the procedure.

## Article 10

### *Minutes*

1. Draft minutes of RIAG meetings, including an attendance list, shall be drawn up by a secretariat placed under the responsibility of the Executive Director not later than ten (10) calendar days after the meeting and shall be sent to the RIAG Chair for approval. Once approved by the Chair, the Executive Director shall send the minutes to the RIAG not later than twenty (20) calendar days after the meeting.
2. The RIAG Members shall send their written comments (by means of a letter or e-mail or any other means of electronic communication) to the Chair and the secretariat not later than ten (10) calendar days after receipt of the draft minutes. The tacit acceptance principle is implied after that period.
3. The Executive Director shall support the Chair to consolidate the minutes. Formal approval

of the minutes shall take place at the following RIAG meeting.

4. Without prejudice to Article 339 of the Treaty on the Functioning of the European Union and Article 12 of these Rules, Article 194 of the Treaty establishing the European Atomic Energy Community and Articles 24 and 25 of the Regulation, the minutes of the meeting shall be published on the website of the EuroHPC Joint Undertaking, unless otherwise decided for the protection of sensitive information the disclosure of which could damage the interests of the EuroHPC Joint Undertaking, its Members or participants to the activities of the Joint Undertaking. In the latter case, the RIAG may decide that the minutes or a specific part thereof will not be made public.

## Article 11

### *Confidentiality*

1. Without prejudice to Article 339 of the Treaty on the Functioning of the European Union Article 194 of the Treaty establishing the European Atomic Energy Community and Article 24 of the Regulation, RIAG Members, RIAG Observers and other participants at meetings of the RIAG shall respect the confidential character of these proceedings and shall protect any sensitive information, the disclosure of which could damage the interests of the EuroHPC Joint Undertaking, its Members and partners, and/or the participants in the activities of the EuroHPC Joint Undertaking. RIAG Members, RIAG Observers and experts and any other attendee to a meeting shall respect the confidential character of the discussions of the RIAG and sign confidentiality agreements [Annex 1 and 2 respectively].
2. The general rule is that all information received by the RIAG Members, RIAG Observers and any other participants at the RIAG meetings should not be disseminated, unless authorised by the Executive Director and the RIAG Chair. It is understood that the RIAG Members and RIAG Observers are allowed to share information with their appointing organisation (private associations or Governing Board) unless otherwise indicated. Strictly confidential information (not to be shared out of the RIAG) will be identified as such and specifically tagged in the minutes. In case of doubts, any RIAG Member or participant can request a clarification from the Executive Director and/or the RIAG Chair or Vice-Chair about the confidential character of the information received.
3. The decisions and minutes of the meetings of the RIAG shall be subject to the provisions of Article 24 of the Regulation and the measures taken for its implementation.

## Article 12

### *Conflicts of interest*

1. The RIAG Members and the RIAG Observers shall carry out their duties in a personal capacity and they shall represent neither their employer nor their country. They shall carry their duties objectively and impartially and keeping their duty of loyalty to the EuroHPC Joint Undertaking. They shall not seek or act in any way to take undue advantage, or

exercise undue influence on the implementation of the mandate and activities of the EuroHPC Joint Undertaking. They shall also abstain from any action adversely affecting the reputation of the EuroHPC Joint Undertaking.

2. They shall avoid conflicts of interest in carrying out their activities and commit themselves to provide advice to the best of their abilities, taking a pan-European aspect and in the best interest of the EuroHPC Joint Undertaking.
3. It shall be the responsibility of the RIAG Members and RIAG Observers to ensure that their conduct is in line with the rules on conflict of interest in both letter and spirit. The RIAG Members and RIAG Observers shall assume an individual responsibility by declaring in good faith their interests and relevant information to the Joint Undertaking in accordance with this article.
4. Upon appointment they shall make a personal declaration of confidentiality, interests and conflicts of interest based on the template in Annex 1 to the present rules [Annex 1: Declaration of interests and confidentiality for the EuroHPC Joint Undertaking RIAG Members and RIAG Observers]. These declarations shall be updated at the initiative of the individual concerned whenever a change occurs.
5. The RIAG Members and RIAG Observers, other observers and experts and any other attendee to a meeting shall make a personal declaration on any conflicts of interests and confidentiality based on the template in Annex 2 to the present rules prior to their attendance to the RIAG meetings [Annex 2: Declaration of confidentiality and conflicts of interest - EuroHPC Joint Undertaking RIAG meetings]. The declaration shall be updated before subsequent attendances at RIAG meetings whenever relevant.
6. The declarations of interest, conflicts of interest and confidentiality referred to in paragraph 4 and 5 and any other statement of interest made in that regard shall be adequately recorded by the secretariat of the respective body for a period of 5 years. This record shall be maintained in compliance with the applicable provisions of Regulation (EU) 2018/1725 of 23 October 2018.
7. In this context, a RIAG Member and RIAG Observer shall not be a Member of the Governing Board. RIAG Members and RIAG Observers shall refrain from participating in the evaluation or selection of any proposal for calls of proposals launched by the EuroHPC Joint Undertaking. This does not prevent a RIAG Member and RIAG Observer, and the organisation that directly or indirectly employs the person from participating in the preparation of any proposals for calls launched by the EuroHPC Joint Undertaking, or from taking part in the activities to be co-funded by the Joint Undertaking.
8. RIAG Members and RIAG Observers list having a professional link with a company participating in a procurement process of the EuroHPC Joint Undertaking are entitled to participate without limitations for their employer.

9. RIAG Members and RIAG Observers must inform the EuroHPC Joint Undertaking of all interests, not explicitly stated above, which could be considered prejudicial to their independence.
10. The RIAG may decide to examine and take a decision on specific items of its agenda without the presence of the Members of the RIAG whose participation may lead to conflict of interest. For that purpose, any Member of the RIAG may submit a request to the Chair by no later than the day before the meeting and shall be motivated. The Chair shall present such request and the associated justification at the opening of the meeting. If the request concerns the Chair the request shall be submitted to the Vice-Chair who shall present such request and the associated justification at the opening of the meeting. If the request concerns both the Chair and the Vice-Chair the request shall also be submitted to the Executive Director who shall present such request and the associated justification at the opening of the meeting. The Member concerned shall not vote in the decision regarding his/hers possible exclusion from specific items in the agenda.
11. During a meeting any RIAG Member, RIAG Observer or attendee whose participation in the work of the RIAG leads or may lead to a conflict of interest with regard to a particular agenda item shall without delay inform the Chair who shall without delay and before any discussion is initiated, decide on any specific measure in this respect in consultation with the Executive Director. Upon proposal by the Chair, the RIAG may decide to examine such an item without the presence of the concerned attendee. The Member concerned shall not vote in the decision regarding his/her possible exclusion from specific items in the agenda.
12. For the purposes of paragraphs 10 and 11, a number of factors shall be taken into account including the nature, type and magnitude of the individual's interest, as well as the degree to which the interest may reasonably be expected to influence the individual's advice. Due consideration should be given to the principle of proportionality, specific backgrounds, all relevant facts and mitigating circumstances. In this context, the role and tasks of the Members of the RIAG, being an Advisory Group to the governing board, the latter being the decision making body, shall also be taken into account.
13. When a RIAG Member or RIAG Observer is in breach of the requirements set out above, he/she will be considered as no longer being in a position to remain a Member of the group.

### Article 13

#### *Transparency*

The work of RIAG shall be subject to the provisions of Article 25 of the Regulation, Regulation (EC) No 1049/2001, and measures taken for its implementation.

### Article 14

#### *Expenses*

The RIAG Members and RIAG Observers shall not be entitled to any payment or reimbursement of costs by the EuroHPC Joint Undertaking.

#### Article 15

##### *Secretariat and administrative support*

1. The EuroHPC Joint Undertaking Programme Office shall provide the Secretariat and the appropriate administrative support to enable the RIAG to carry out its work. It shall assist the RIAG in its operation through drafting and circulating agendas, meeting summaries and related documents. Where appropriate and requested, the Secretariat may collect and/or circulate information of potential interest to the RIAG, in time for the next meeting.
2. All correspondence with the RIAG shall be addressed to the seat of the EuroHPC Joint Undertaking.

#### Article 16

##### *Amendment of the Rules of Procedure*

1. At the request of the RIAG Chair or the Executive Director, the Rules of Procedure may be amended following approval by decision of the RIAG.
2. Amendments to the Rules of Procedure are approved by at least two thirds of all Members and shall enter into force on the day of their adoption by the RIAG.

#### Article 17

##### *Scope and Entry into force*

1. Without prejudice to the provisions of the Regulation, the scope of the present Rules is to ensure that the proceedings of the RIAG run in a smooth and efficient manner.
2. The Rules of Procedure shall come into force upon the adoption by consensus by the RIAG.
3. The Rules of Procedure cannot contradict the Regulation and Statutes annexed thereof. The provisions of the Regulation and the Statutes annexed thereto shall always take precedence over those of the Rules.

#### Article 18

##### *Publicity*

These Rules of Procedure, and any subsequent amendment thereof, shall be published on the website of the EuroHPC Joint Undertaking.

#### Article 19

##### *Protection of personal data*

All processing of personal data for the purposes of these rules of procedure shall be in accordance with Regulation (EU) 2018/1725 of 23 October 2018<sup>1</sup> on of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC.

Done at Luxembourg, on 8 April 2022,

For the RIAG

Anders Dam Jensen  
Executive Director  
Interim Chair

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<sup>1</sup> OJ L 295, 21.11.2018, p. 39–98

**[Model] Declaration of interest and confidentiality of the EuroHPC Joint Undertaking  
RIAG Members**

*[to be signed by the members of the EuroHPC Joint Undertaking RIAG upon appointment]*

The undersigned..... [Name],

..... [Function or Title].

I hereby accept to participate as a Member of the EuroHPC Joint Undertaking Research and Innovation Advisory Group and as a Members Member of this Advisory Group undertake to:

- 1. Act in the performance of my duties in the general interest of the Euro HPC Joint Undertaking.
- 2. Ensure the confidentiality of sensitive information whose disclosure could damage the interests or the reputation of the EuroHPC Joint Undertaking, the Members of the EuroHPC Joint Undertaking or of participants in the activities of the EuroHPC Joint Undertaking even after my duties have ended. This includes the confidential nature of all opinions expressed by other Members during discussions in meetings or provided in written form. I understand that the obligations of non-disclosure set forth above shall not extend to information which are or became publicly known or available through no fault of myself.
- 3. Declare promptly any conflict of interest that may arise from my participation in the Research and Innovation Advisory Group. At each meeting of the RIAG or before any decision is taken by written procedure, I shall declare any interest which might be considered to influence or bias my judgment and therefore be prejudicial to the way an item on the agenda is handle. I will therefore not participate in any discussion on the item, and leave the meeting room accordingly in case of conflict of interest.
- 4. To the best of my knowledge, the only direct or indirect interests I have in the sector the Joint Undertaking is active [are][is] those listed below:

**(a) Past activities:**

[posts held over the last 5 years in foundations or similar bodies, educational institutions, companies or other organisations (the nature of the post and the name of those bodies should also be indicated); other membership/affiliation or professional activities held over the last 3 years, including services, liberal professions, consulting activities, and relevant public statements.]

**(b) Current activities:**

[posts held in foundations or similar bodies, educational institutions, companies or other organisations (the nature of the post and the name of those bodies should also be indicated); other membership/affiliations or professional activities, including services, liberal profession, consulting activities, and relevant public statements.]

**(c) Current Financial Interests**

[Above a certain minimum threshold [xxx], any direct financial interests, (managerial stakes in companies, including ownerships of patents or any other relevant intellectual property rights), or assets (shares and/or securities held in companies) or grants or other funding which might create a conflict of interests in the performance of their duties, with an indication of their number and value, as well as the name of the company/provider of the grant/funding.]

[No Interest Declared]/ [Interest...]

**(d) Any other relevant interests.**

[No Interest Declared]/ [Interest...]

**(e) Family Member Interest**

[Spouse's/partner's/dependent family members' current activity and financial interests that might entail a risk of conflict of interest.]

[No Interest Declared]/ [Interest...]

I confirm the information declared on this form is accurate to the best of my knowledge and I consent to my information being stored electronically by the EuroHPC Joint Undertaking.

Made in [place], in two original copies, on .....

Signed [date] [name] [signature].....

**Annex 2**

**[Model] Declaration of confidentiality and conflicts of interest - EuroHPC Joint Undertaking RIAG meetings**

*[to be signed by participants, and attendees to the meetings of the EuroHPC JU RIAG before each meeting]*

The undersigned..... [Name],

..... [Function or Title].

I hereby:

1. Declare that I do not have any direct or indirect personal [or corporate] interest in the discussions and the outcome of any points on the agenda of the meeting of the EuroHPC JU Research and Innovation Advisory Group of .....[date]
2. Declare that I do have a direct or indirect personal [or corporate] interest in the discussions and the outcome of point.....on the agenda of the meeting of the EuroHPC JU Research and Innovation Advisory Group of .....[date]
3. Commit myself to strict confidentiality with regards to any and all oral or written information pertaining to the work of the Research and Innovation Advisory Group. I also commit to respect the confidential nature of all opinions expressed by other members during discussions in meetings or provided in written form.

I understand that the obligations of non-disclosure set forth above shall not extend to information which are or became publicly known or available through no fault of myself.

Made in [place], in two original copies, on .....

Signed [date] [name] [signature].....