EuroHPC JOINT UNDERTAKING
DECISION OF THE GOVERNING BOARD OF THE EuroHPC JOINT UNDERTAKING No 19/2021
Approving the Call for Proposal and Terms of Reference for the Regular Access Call

THE GOVERNING BOARD OF THE EuroHPC JOINT UNDERTAKING,

Having regard to Council Regulation (EU) 2021/1173 of 13 July 2021 on establishing the European High Performance Computing Joint Undertaking and repealing Regulation (EU) 2018/1488[1], in particular Article 38.1 second paragraph.

Having regard to Article 13 of Regulation 2018/1488 and to the Statutes annexed therein (thereinafter "Statutes") and in particular to Article 7(3)(p) thereof,

WHEREAS

(1) Article 38.1 of Regulation (EU) 2021/1173 provides that as regards the actions initiated under Articles 10, 11, 13 and 14 of Regulation (EU) 2018/1488, as well as Articles 6 and 7 of the Statutes annexed to that Regulation, it shall continue to apply until their completion and to the extent necessary.

(2) The Governing Board shall define the access rights to the Union's share of access time to the pre-exascale supercomputers and petascale supercomputers and to the Union's share of access time to the national supercomputers.

(3) As a guiding principle, allocation of access time for publicly funded research and innovation activities for any user of a Member State or country associated to Horizon 2020 shall be based on a fair and transparent peer review process following continuously open calls for expression of interest launched by the Joint Undertaking, which shall target users from science, industry, including SMEs, and the public sector.

(4) The Regular access mode is designed to serve research domains, industry open R&D and public sector applications that require large-scale resources or that require more frequent access to substantial computing and storage resources. This access mode distributes resources, mostly from the EuroHPC petascale systems.

[1] *OJ L 256, 19.7.2021, p. 3–51*

(5) For this purpose, EuroHPC JU needs to approved the relevant Call for Proposal and Terms of Reference which regulates the continuously open calls, provided for a maximum time-to-resources-access of two months after the date of cut-off.

(6) The relevant Access Policy has already been approved by means of Governing Board Decision No 18/2021.

(7) Article 7(3)(p) of the Statutes provides the Governing Board the task of defining the general and specific access conditions to use the Union's share of access time of the petascale and pre-exascale supercomputers and of the access time provided by the national supercomputers in accordance with Article 13 of Regulation 2018/1488.

(8) During 20th Governing Board meeting, the Governing Board has discussed the Call for Proposal and Terms of Reference for the Regular Access Call and

HAS ADOPTED THIS DECISION:

Article 1

The Call for Proposal and Terms of Reference for the Regular Access Call annexed to this Decision are adopted.

Article 2

This Decision shall enter into force on the date of its adoption and will be reviewed no later than one (1) year from that date.

Done at Luxembourg, on 1 October 2021.

For the Governing Board

[signed]

Thomas Skordas

The Interim Chair

Annex 1: Call for Proposal.
Annex 2: Terms of Reference

ANNEX 1: CALL FOR PROPOSAL FOR REGULAR ACCESS

EuroHPC JU Call for Proposals for Regular Access Mode

Type of Access: Regular Access

Opening Date: 27/10/2021

1st Cut-off Date: 03/12/2021 @ 10:00 AM CEST

Peer review: November-December

The Call for Proposals for EuroHPC JU Regular Access Mode is continuously open, with a maximum time-to-resources-access (start-date) of two months after the date of cut-off. The next expected cut-off dates for proposals are:

- 4 March 2022 – 10:00 AM CET
- 1 July 2022 – 10:00 AM CEST
- 7 October 2022 – 10:00 AM CEST

The definitive next cut-off dates will be published in due time at the application submission portal.

The allocations are granted for one (1) year with the option for projects to apply for a continuation. This continuation shall be duly justified, limited to a maximum of one (1) additional year, and will depend on an assessment of their ongoing awarded project. Applicants (Principal Investigators) can only have one Regular Access awarded at any given time.

The Regular access mode is designed to serve **research domains**, **industry open R&D** and **public sector applications** that require large-scale resources or that require more frequent access to substantial computing and storage resources. This access mode distributes resources, mostly from the EuroHPC petascale systems.

Full Call Details:

The application submission portal is available here.

Communication of allocation decision: February 2022
Allocation period for awarded proposals: 01/03/2022 – 28/02/2023
Submission of Final Reports: Within three months after the completion of the project;

Type of Access (*): Single-year Regular Access

(*) **All proposals consist of 2 parts**: An online form and the 'Project scope and plan'. Please note that if you wish to continue work on a project that is ongoing, **a new proposal** (i.e. a continuation proposal for the Regular Access mode) needs to be submitted **via the platform** in addition to a final/progress report.

The computer systems and their operations provided for this regular access call by EuroHPC JU Hosting Entities are: Vega, located in Slovenia, MeluXina, located in Luxemburg, Karolina, located in the Czech Republic, Discoverer, located in Bulgaria and LUMI, located in Finland.

Researchers from academia, research institutes, public authorities and industry established or located in a Member State or in a country associated to Horizon 2020 are eligible to apply (for further details see Section 2– "Eligibility criteria" in the Regular Access call "Terms of Reference" document).

This Regular access mode offers three distinctive application tracks:

The **Scientific Track**, open to all fields of science, will call for applications with a case to enable progress of science in the domains covered. These applications are expected to be able to justify the need for large allocations in terms of compute time, data storage and support resources because they are significantly contributing to the progress in their domain. The Scientific Track prioritises 75% of the total resources available at each cut-off period.

Additionally, the call includes an **Industry Access Track and the Public Sector Track** that prioritises 20% and 5% respectively of the total resources available for this cut-off period for proposals with a Principal Investigator from industry or a public sector organization respectively.

The **EuroHPC JU** Access Resource Committee, composed of leading international scientists and engineers, ranks the proposals received and produces a recommendation to award EuroHPC JU resources based on scientific and technical excellence.

Call related documents
The following documents form the reference for this call:

- The EuroHPC Access Policy can be found here.
- The Terms of Reference can be found here.
- The Technical Information on the EuroHPC Supercomputers can be found here.

System	Architecture	Site (Country)	Total Core Hours (Node hours for accelerated partitions)	Minimum request core hours (Node hours for accelerated partitions)
Vega CPU Standard	BullSequana XH2000	IZUM Maribor (SI)	95 M core h	5 M core h
Vega CPU Large Memory	BullSequana XH2000	IZUM Maribor (SI)	42 M core h	4.2 M core h
Vega GPU	BullSequana XH2000	IZUM Maribor (SI)	128 K Node h	12.8 K Node h

MeluXina CPU	BullSequana XH2000	LuxProvide (LU)	94 M core h	5 M core h
MeluXina CPU Large memory	BullSequana XH2000	LuxProvide (LU)	3.3 M core h	250 K core h
MeluXina GPU	BullSequana XH2000	LuxProvide (LU)	258 K Node h	25 K node h
MeluXina FPGA	BullSequana XH2000	LuxProvide (LU)	25 K Node h	2.5 K node h
Karolina CPU	HPE Apollo 2000Gen10 Plus and HPE Apollo 6500	VSB-TUO, IT4Innovations, (CZ)	60 M core h	5 M core h
Karolina GPU	HPE Apollo 2000Gen10 Plus and HPE Apollo 6500	VSB-TUO, IT4Innovations, (CZ)	44 K Node h	4.4 K Node h
Discoverer CPU	BullSequana XH2000	Sofiatech, (BG)	104 M core h	5.2 M core h
LUMI-C	HPE Cray EX	CSC (FI)	240 M core h	12 M core h

ANNEX II: TERMS OF REFERENCE

EuroHPC JU Regular Access call

Terms of Reference

Introduction

The EuroHPC Joint Undertaking (JU) enables the coordination of efforts and the sharing of EuroHPC resources with the objective of deploying a world-class High Performance (HPC) infrastructure and a competitive innovation ecosystem in supercomputing technologies, applications, and skills in Europe.

The EuroHPC JU is acquiring pre-exascale and petascale supercomputers (the EuroHPC supercomputers) which are located at and operated by supercomputing centres (Hosting Entities) in the Union. The supercomputing infrastructure deployed by EuroHPC, comprises a significant investment of the JU members (European Union and Participating States). The Joint Undertaking manages the Union's access time of these supercomputers. Access time is allocated to eligible European users according to the principles stated in Article 13 of the EuroHPC JU Council Regulation[2].

Researchers from academia, research institutes, public authorities and industry established or located in a Member State or in a country associated with Horizon 2020, are eligible to apply for access to EuroHPC JU resources.

The EuroHPC JU Access Resource Committee, composed of leading European experts, will rank the proposals received and produce a recommendation to award EuroHPC JU resources based on scientific and technical excellence, its impact, and its quality and efficiency of the implementation.

The Regular Access call is organised by EuroHPC JU with the support of PRACE (Partnership for Advanced Computing in Europe). Certain tools, templates and support documents will be offered from the PRACE website or otherwise within a PRACE-managed domain and may bear the PRACE logo.

Further details on the standard application procedure can be found online.

1 Scope of the EuroHPC JU Regular Access Call

The EuroHPC JU Regular Access, open to all fields of **science**, **industry**, and the **public sector**, calls for applications which will enable progress and innovation in the domains covered.

[2] Council Regulation (EU) 2018/1488 of 28 September 2018 establishing the European High Performance Computing Joint Undertaking (OJ L 252, 8.10.2018, p. 1–34)

The call is continuously open with pre-defined cut-off dates (3 per year) that trigger the evaluation of the proposals submitted up to this date.

Regular Access is intended for **large-scale projects** demonstrating **excellence** in their domain with significant European added-value. The Regular Access call is anticipated to bring a major impact on the development of innovative solutions tackling a societal and/or technological challenge.

The **allocations are granted for one (1) year** with the option for projects to apply for a continuation of their allocation, if required. This continuation shall be duly justified, limited to a maximum of one (1) additional year duration, and will depend on an assessment setting out the progress made on the ongoing awarded project. As a guiding principle, a person acting as Principal Investigator may only have one Regular Access application awarded at any given time.

1.1 Common requirements across all tracks

Applications to EuroHPC JU computing resources must use codes that have been properly tested and can demonstrate either high performance and scalability on the EuroHPC JU systems requested (or compatible) or a need for ensemble simulations that require a very large amount of CPU/GPU time overall. The focus should be on approaches (parallelization, architectures and software) and memory requirements, and should be justified in terms of time-to-solution and the suitability of the hardware requested, e.g., the fraction of peak performance that can be attained.

The need for EuroHPC JU systems computing performance must be clearly presented in detail in the proposal.

Further details on the **minimal requirements** for using each system are available in the **'Technical Guidelines for Applicants'** document.

Resources can be requested on a single system, or on more than one system when justified. Requests for resources on more than one system should only be made if your project proposal needs more than one system; **do not request resources on more than one system as alternatives to the preferred system**.

It is strongly recommended that the target production codes are tested in the requested machine. Following the recommendation of the EuroHPC JU Access Resource Committee and availability of resources, proposals may either be awarded in their entirety, may be awarded with a reduced scope, or may be rejected with a justification.

Applicants must submit a full application demonstrating

- the relevance of the application to the call;
- the significant impact of the expected results;
- that their application requires the use of large allocations - both in terms of compute and data storage resources- to reach the objective of their application; and
- that the methods, software, and tools are technically adapted to efficiently use the target supercomputer thereby demonstrating the feasibility of the project. Applications should clearly explain why the work cannot be performed on a smaller HPC system. To this end, applicants may rely on technical data collected via Benchmark Access.

Furthermore, the Applicant must

- provide a project plan, with an adequate time schedule of the expected resource consumption during the lifetime of the project; and

- commit to publish the results of their project.

The applicants should respect the minimum request for each system listed in the Call text**; proposals that do not respect the minimum request will be administratively rejected.**

Applicants requesting access as a **continuation** to a running EuroHPC JU Regular Access must present the corresponding **progress** or **final** reports, using the templates available online on "Information for EuroHPC JU Awardees". The EuroHPC JU Access Resource Committee will use them to evaluate the status of the on-going access and whether the need for the continuation of the project is recommended or not. **Projects not covered under the Regular Access Call:**

Proposals for code testing and optimisation are outside of the scope of this call. A separate call for **Benchmark and Development Access** is continuously open for such purposes (see the EuroHPC JU Benchmark and Development Access calls for further details).

1.2 Scientific Track

This track is targeting applications from the **academia** and **public research** institutes (see also Section 2.1.1 Eligibility criteria for academia and public research organisations). Proposals must demonstrate **scientific excellence** and include **elements of novelty and transformative aspects**. They must have a **recognised impact**, validated in a coherent dissemination plan. The proposal should demonstrate the potential of achieving results, which should be published in high impact peer reviewed scientific journals and conferences (please see **Section 4 -** Terms of access).

This is the main track of the call aiming to allocate the majority of the available resources for the call. The Scientific Track will allocate **75%** of the total available resources. Resources remaining unallocated from the Scientific Track (assuming such proposals have passed the scoring threshold of the Access Resource Committee and do not amount to more than the **75%** prioritised) will be used for allocation under the other tracks.

1.3 Industry and Public Administration Access Tracks

Principal Investigators from industry or the public sector are invited to submit their proposals to the respective Industry and Public Administration Access Tracks (see also Section 2.1.2 "Eligibility criteria for commercial companies and public administration organisations"). PIs are strongly encouraged to also involve collaborators from academia in their proposals.

The proposals submitted to these tracks will follow the same peer review process as those submitted to the Scientific Track. The EuroHPC JU Access Resource Committee will rank the proposals submitted to these two tracks separately according to the criteria defined in Section 3, with a priority to the innovation and impact aspects.

The Industry Access Track ranked list of proposals will be considered for allocation of up to 20% of the total resources available for the present cut-off. Resources remaining unallocated from the Industry Access Track (assuming such proposals have passed the scoring threshold of the Access Resource Committee and do not amount to more than the **20%** prioritised) will be used for allocation under the other tracks.

The Public Administration Access Track ranked list of proposals will be considered for allocation of up to 5% of the total resources available for the present call. Resources remaining unallocated from the Public Sector Access Track (assuming such proposals have passed the scoring threshold of the Access Resource Committee and do not amount to more than the **5%** prioritised) will be used for allocation under the other tracks.

The Industry and the Public Administration Tracks are meant for open R&D research purposes. Consequently, the Principal Investigator commits to publishing the results obtained thanks to the awarded resources with an acknowledgement of the received EuroHPC JU grant in compliance with Section 4 “Terms of access”.

2 Eligibility criteria

Scientists and researchers from academia, industry and the public sector can apply for access to EuroHPC JU resources provided that they satisfy the specific criteria listed in the sections below.

Only proposals with a civilian purpose will be eligible to participate in EuroHPC JU calls for proposals. Only proposals written in English will be eligible. **Double-awarding is not allowed**; proposals already granted resources as part of the EuroHPC JU Regular Access call, and are currently running, will be rejected.

2.1.1 Eligibility criteria for academia and public research organisations

Users from academia and public research organisations, are eligible to apply as long as:

a) the academic or public research organisation is established or located in a Member State or in a country associated with Horizon 2020; and
b) the Principal Investigator has an employment contract in the organisation at the time of proposal submission and valid for at least 3 months after the end of the allocation period.

2.1.2 Eligibility criteria for commercial companies and public sector organisations

Commercial companies and public sector organisations may apply on their own or in collaboration with academia/public research organisations (as principal investigators or collaborators).

In case the proposal is submitted to the Industry Track or the Public Administration Track (see Section 1.3), the Principal Investigator **must be** from a commercial company or public administration organisation respectively (collaborators from academia are allowed and strongly encouraged for this track).

Commercial companies and the public organisations are eligible to apply if:

a) the company or the public organisation is established or located in a Member State or in a country associated with Horizon 2020;
b) the employment contract of the Principal Investigator is in force when the proposal is submitted and valid for at least 3 months after the end of the allocation period; and
c) access is devoted solely for open R&D purposes.

In general, for what concerns access to commercial companies and Small and Medium Enterprises (SMEs), the relevant Horizon 2020 rules of participation shall be applied.

3 Award criteria, scores and weighting

Proposals will be evaluated by experts, based on the award criteria of 'excellence', 'innovation and impact' and 'quality and efficiency of the implementation'. In detail, the following aspects are considered during the evaluation for each evaluation criterion:

a. Excellence

This criterion aims to evaluate the scientific quality and merit of the project through the following dimensions:

- Clarity and relevance of the objectives;
- Soundness of the concept;
- Scientific and technical maturity of the project;
- Credibility and appropriateness of the proposed methodology;
- Clarity, consistency and adequacy of the proposal regarding the theoretical framework, the objectives, the methodology, the work plan, and the expected outcomes and impacts;
- Demonstrates the need for Tier-0 resources;
- Covers topics of major relevance for European research.

For proposals submitted to the **Scientific track**, scientific excellence will be the driving evaluation criterion.

b. Innovation and Impact

This criterion intends to assess the innovative nature, the potential impacts and contributions of the project. It evaluates to what extent the proposed work is beyond the state of the art, and demonstrates innovation potential (e.g., ground-breaking objectives, novel concepts and approaches, new products, services or business and organisational models). The following dimensions are considered:

- Originality and novelty of the objectives;
- Innovative nature of the proposed project;
- Contribution of the project to the advancement of scientific knowledge and potential innovations;
- Impact of the project results on the societal, economic and/or technological dimensions.

For **industrial applications**, proposals should demonstrate the innovation and industrial impact on the specific market and the broader socio-economic impact.

For **public sector** applications, the proposal should demonstrate the innovative aspects of the applications, the expected societal impact, and how the application will contribute to the delivery of quality and efficient public sector services.

c. Quality and efficiency of the implementation

This criterion is intended to evaluate the quality and feasibility of the project work plan in order to deliver the project successfully.

Proposals should demonstrate a balanced distribution of resource utilisation during the lifetime of the project, ensuring a stable consumption of the total awarded time during the awarding period.

The following dimensions are considered:

- Feasibility of the project plan;

- Alignment between the resources requested and the objectives of the project;
- Appropriateness of resource allocation schedule to successfully complete the project;
- Appropriateness, quality and skills of the team members to perform the proposed objectives and tasks and accomplish the proposed schedule.

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3.1.1 Scoring principles

Experts score each award criterion on a scale from 0 to 5 (half point scores may be given):

0 – Proposal fails to address the criterion or cannot be assessed due to missing or incomplete information.

1 – Poor. The criterion is inadequately addressed or there are serious inherent weaknesses.

2 – Fair. The proposal broadly addresses the criterion, but there are significant weaknesses.

3 – Good. The proposal addresses the criterion well, but a number of shortcomings are present.

4 – Very good. The proposal addresses the criterion very well, but a small number of shortcomings are present.

5 – Excellent. The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.

The maximum overall score is thus 15. The minimum threshold for each criterion is 3 and the overall threshold for the sum of all criteria is 10.

3.1.2 Weighting

All criteria are equally weighted (1.0). However, in case of a tie in the score ranking, different rules apply for breaking the tie depending on the application track:

- For **Scientific** applications, in case of a score tie, proposals are ranked based on the individual criteria scoring applying the following priority: a. **Excellence**, b. **Innovation and Impact** and c. **Quality and efficiency of implementation**.
- For applications submitted in **Industry and Public sector** tracks respectively the following priority applies in case of a tie: a. **Innovation and Impact**, b. **Excellence** and c. **Quality and efficiency of implementation**.

4 Terms of access

The Principal Investigator (**PI**) shall lead the project and is expected to be an essential participant in its implementation. The PI will have the overall responsibility for the management of the project and interactions with EuroHPC JU. The applicants should make sure that the contact details for the PI are consistent in the different forms to be completed and that **all e-mail addresses used are professional e-mail addresses**.

The usage of EuroHPC JU resources needs to be acknowledged for all data produced through EuroHPC JU allocations, both in publications and when depositing the data to other infrastructures.

The **PI commits to**:

a) **Provide** to EuroHPC JU a **final report within 3 months** of the completion of an allocation, using the proper EuroHPC JU template, with the results obtained through the access to the EuroHPC JU systems, as well as a qualitative feedback on the use of the resources.
b) **Acknowledge** the role of the HPC Centre and EuroHPC JU in all publications which include the results above mentioned. Users shall use the following wording in such acknowledgement in all such papers and other publications:

   *"**We acknowledge EuroHPC JU for awarding** this project access to [*resource-name hosted by at site*]"*

   Use as many instances of the pattern [resource-name hosted by at site] as the number of systems awarded via EuroHPC JU.

   Respecting the words in bold above is particularly important since EuroHPC JU will use this word pattern when searching for bibliographic references in scientific articles. In case additional resources have been used, the acknowledgement should include a clear breakdown of which part of the work was performed using EuroHPC JU resources.
c) **Allow** EuroHPC JU to publish the report mentioned in section (a) above after one year from the termination of the allocation period.
d) **Contribute** to EuroHPC JU dissemination activities and other EuroHPC JU events. Selected awardees are expected to contribute to and attend such events at least once over the two-year period, starting from the end of the allocation period. Awardees will also be expected to reply favourably, when asked to be interviewed for EuroHPC JU publications and/or send visualisations or other materials for promotional purposes.

Access to EuroHPC JU resources is for **Open Research and Development purposes and is free of charge** provided that the eligibility criteria and terms of access described herein and in the online Application Form are fulfilled/respected. If this differs from the terms of access that the relevant Centre may have in place, it is the terms of access of the relevant Centre that will prevail.

Users will not hold liable EuroHPC JU or the relevant Centre, including their Directors and staff, with regard to any claim and expense arising out of the use of the resources.

From the start to the end of the access period, the applicant should direct questions and requests for support to the user support of the HPC Centre(s) where resources have been allocated.

Applicants must inform promptly the EuroHPC JU and the centre where the resources are allocated of any changes to a successful proposal, namely a decrease in the amount of resources needed or on the distribution of the usage of the resources within the agreed time plan with the centre.

5 Process details

5.1 How to Apply

All proposals must be submitted via the PRACE Peer-Review Tool, https://pracecalls.eu/.

All proposals must be fully completed and submitted by the closing date. The submission website will not accept applications for a dedicated cut-off date that are submitted after the closing date. In the case of technical difficulties, the decision of EuroHPC JU as to whether an application can be accepted is final.

Applicants are advised to make sure, that they submit proposals as early as possible before the given deadline, in order to ensure that all mandatory fields are completed and submission is accepted.

Further details on the standard application procedure can be found online in the following links: "How to Apply" and "Information for Applicants".

5.1.1 Applications

All proposals consist of 2 parts: an online form and the '**Project scope and plan**' document, to be submitted via the **PRACE Peer-Review Tool** available at **https://pracecalls.eu/.**

The template of the **'Project scope and plan'** document (Uploaded on the online application form as a .pdf) must be carefully respected (Headings, length, tables and figures). **Proposals that do not follow the template or that are incomplete will be *administratively rejected and will not be further evaluated***. The peer review team is available to answer questions by email (peer-review@prace-ri.eu).

All mandatory fields of the online application form must be completed before it can be submitted. **Please note that only submitted proposals will be put forward for peer review**.

Proposals requesting access as a **continuation to an existing running project** should indicate this using the relevant option on the application form. This option is available for projects in the last months of their allocation and gives the opportunity for existing projects to allocate additional access time for a maximum period of one year, with no further option for continuation after this.

Successfully completed projects that would like to request access for additional resources, should consider applying to one of the Fast-Track access calls, either for Academia or for Industry, foreseen by the EuroHPC JU Access Policy (to be announced). This option is available to projects within a period of 1 (one) year after the completion of their Regular Access allocation.

EuroHPC JU Access Resource Committee will use these reports to recommend or not the follow-up project.

The **template** documents for these reports are **available on the PRACE website** ("**Information for EuroHPC JU Awardees**") and must be **carefully respected.**

5.2 Peer Review assessment procedure

The assessment procedure (peer review process) abides to the EuroHPC JU peer review principles stated in "**The Peer Review Process**". The peer review process encompasses 4 phases:

1. **Administrative check.** Proposals not complying with EuroHPC JU eligibility criteria will be rejected at this stage and will not continue to the next phase. During this phase, **applicants may be contacted by the peer review administration in case of concerns regarding potential clerical errors.**

2. **Technical Assessment.** Proposals will be technically reviewed by technical experts of EuroHPC JU Hosting sites, who will assess the suitability of the application to run in the indicated system.
3. **Peer Review Evaluation.** Proposals will be peer reviewed by recognised independent scientific and/or industry experts grouped in domain panels. A ranking per domain is produced by each domain panel.
4. **Global Consolidated Ranking.** The global consolidated ranking is done by a super panel led by the EuroHPC JU Executive Director gathering the domain panel chairs, the Access Resource Committee chair and representatives of the Hosting Entities participating in the call. The super panel will apply the quality cut-off thresholds described in 3.1.1. Proposals ranked under this threshold will not be awarded, even if there are resources available on the systems.

After the EuroHPC JU Governing Board approval, successful applications are notified by email and are contacted by the technical teams of the assigned supercomputer centre for the onboarding procedure. Prospective users will be requested to sign an Acceptable User Policy before accessing the system.

5.2.1 Right to appeal

Applicants whose proposal has not been awarded access time due to low ranking or have been rejected due to eligibility reasons, may appeal to the decision by sending a formal letter by email to the EuroHPC JU (access@eurohpc-ju.europa.eu) within 15 days from the date of reception of the rejection decision. The appeal letter should clearly state the reasons why the applicant considers that the evaluation or eligibility check results were incorrect, by referring to the rejection arguments listed in the response letter. The letter should not be a mere resubmission of the initial proposal.

A review committee will assess the reasons of appeal and will respond to the applicant within a maximum period of 1 month from the date of reception of the appeal. In case of eligibility rejection, the committee will recheck the reasons of rejection while in case of low ranking, the committee will assess whether there are grounds for proposal re-evaluation. In the latter case, a new evaluation committee will be assigned to perform the review.

Should the committee accept the grounds of redress, in case of eligibility rejection, the application will be included for evaluation in the next cut-off period. In case of low ranking, the application will be prioritised for allocation in the resources available for the next cut-off period.

6 Tips and examples

This section includes a few tips and examples of common mistakes or misunderstandings in the preparation and submission of proposals:

a) **Submission deadline.** A research team faces last-minute problems, not related to the submission system, in the submission of their proposal and is not able to submit it completely before the deadline. *The application is not considered for the current cut-off.*

b) **Submission completeness.** An application is received incomplete, i.e. missing documents or documents with missing sections. *The application is administratively rejected*, and it will not be evaluated.

c) **Application exceeding limits.** A research team submits a proposal exceeding the page limits. *The exceeding pages will not be considered as part of the application*. Reviewers will be instructed not to consider the exceeding pages, and this may imply that the application is administratively rejected.

d) **Minimum allocation of resources.** A research team estimates that 54 million core hours are needed to develop their project. In the application, they introduce "54", instead of 54,000,000. *For such obvious clerical errors, the evaluation committee may seek further clarifications from the applicant(s)*.

e) **Technical readiness.** A research team submits an application lacking the scalability data of their codes, assuming that they will be able to provide this data during the evaluation of their proposal. *The application is administratively rejected since* this data is mandatory at the time of submission.

f) **Technical data.** A research team uses their local HPC system to prepare the benchmarks required to support the request of resources. This system is somehow related but not completely representative of the EuroHPC system requested. *There is a risk that the application is technically rejected*, depending on the architecture used and the criteria of the technical reviewers, whose decision is final.

7 Contacts

For any queries related to applications, please contact: peer-review@prace-ri.eu.